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## **Community Diversity Engagement Committee Meeting Agenda Thursday, August 3, 2023 ~ 6:00 PM ~ Council Chambers**

MISSION STATEMENT: 'Exists to foster justice, diversity, equity and inclusion and to strengthen our community through active listening in order to strengthen and encourage civic engagement, understanding and empowerment and to advise the City Council on issues that are critical to connecting our community.'

1. Call to Order
2. Approval of Minutes – June 2023
3. Appearance of Interested Citizens
4. Council Report/Observance Recognition Assignments (September 18 Council Meeting)
  - Constitution Week – September 17-23
  - National Hispanic Heritage Month – September 15-Oct 15
5. Book Study
6. Next Steps
7. Committee Member Reports
8. Other Business/ Staff Liaison Report
9. Adjourn

**Next Meeting: September 7, 2023**

**EQUITY AGREEMENTS:** Stay Engaged | Listen to Understand | Speak Truth Responsibly | Expect and Accept Non-closure | Be Willing to do Things Differently and Experience Discomfort | Practice Confidentiality | Be Committed To Hold People In Positive Regard | Recognize Intent vs. Impact.



## Community Diversity Engagement Committee

**Purpose:** To act in an advisory capacity to the Keizer City Council and to advise on action for community engagement by:

1. Listening to understand. Keizer wants to let everyone know we are all included when we talk about the Keizer community and are important for our community to thrive holistically,
2. Using what is heard to create recommendations for action plan(s) for increasing community engagement and communication on progress in civic processes,
3. Acting on the values included in the Resolution for Justice, Equity, Diversity and Inclusion.

**Tasks:** To assist in developing action recommendations for community engagement in civic processes in the following areas:

1. Collaboration with Council, other city committees, commissions and neighborhood associations to increase active participation and recommend culturally responsive actions,
2. Collaboration with other organizations (historical/cultural/arts, business organizations, faith community, community based organizations, education, and additional sectors not usually included),
3. Collaborating in community opportunities to have conversation, celebration, relationship building,
4. Recommending additions or subtractions of national observances/commemorative /heritage months,
5. Help develop metrics and yearly report on tasks identified and the data needed to better understand culturally responsive provision of services and public participation,
6. Assist in identifying leaders and build leadership capacity of under-represented and underserved communities.



**CITY OF KEIZER**  
**COMMUNITY DIVERSITY ENGAGEMENT COMMITTEE MINUTES**  
**June 1, 2023, 6:00 p.m.**

Chair Laura Reid called the meeting to order at 6:10 p.m. Attendance was noted as follows:

**Present:**

Laura Reid, Chair  
Benita Picazo, Vice Chair  
Tammy Kunz  
Shaney Starr  
Thais Roderick

**Also Present:**

Robin Barney  
Dan Kohler

**Absent:**

Nevaeh Music  
Carrie Brown  
Amy Bauer  
One Position Vacant

**Staff:**

Tim Wood, Assistant City Manager  
Debbie Lockhart, Deputy City Recorder

**APPROVAL OF MINUTES:** Tammy Kunz moved for approval of the May Minutes. Benita Picazo seconded. Motion passed as follows: Reid, Picazo, Kunz and Starr in favor with Roderick abstaining, Music, Brown and Bauer absent and one position vacant.

**APPEARANCE OF INTERESTED CITIZENS:** None

**WELCOME TO NEW MEMBER:** Thais Roderick was welcomed. Ms. Roderick shared information about herself and Committee members introduced themselves.

**COUNCIL REPORT/OBSERVANCE RECOGNITION ASSIGNMENTS:** No observances for July.

**CONTINUE PLANNING KEIZER'S 40<sup>TH</sup> BIRTHDAY CELEBRATION:** Robin Barney and Dan Kohler reviewed the progress of their plans. Robin will finalize the schedule and submit to Laura. Tim will make sure the web page is current with the schedule. Distinguished Women of Keizer will provide some volunteers. The usual food trucks are unavailable due to an event at Riverfront Park. The City will provide 5-gallon jugs of water which Tim will manage. Additional details provided in handout.

Committee members agreed to ask the Keizer Police to participate in a manner similar to what they do for National Night Out.

Supervisors are needed to assist mascots and the stilt walker and help with changing the stage for performers. This might be something the cadets could do. Dan Kohler noted that he has 15 volunteers to assist with stage needs. Nevaeh's crew will monitor the corn hole area. Benita Picazo will monitor the hula hoop area. Laura Reid will get

the sidewalk chalk and monitor that area. Sidewalk chalk art will be judged at 4 p.m. Robin Barney is providing bubbles; Nevaeh's crew will monitor this area.

The Museum will be open in the Cultural Center and they will have karaoke and children's activities throughout the building.

Staff will make sure all committee members receive invitations to the event.

Tim Wood asked for consensus from the committee: KSLM wants to know if the City wants to buy **advertising** at **\$300** for a week (several spots) and radio presence at the event for another **\$300**. Committee agreed by consensus to decline this offer.

Dan Kohler shared details about the **photographer** (photo booth) noting that the charge would be **\$400** to cover the cost of taking pictures and sending them to everyone. Participants will not be charged. Committee agreed by consensus to approve this amount.

Dan Kohler noted that the cost for the **stilt walker** is **\$200**. Committee agreed by consensus to approve this amount.

Dan Kohler noted that the **Swingtones** would like to play but want to be paid **\$400**. Committee reminded him that they had established at the beginning that bands would not be paid but could 'pass the hat' and sell promotional items. Committee agreed by consensus to deny this request.

**OTHER BUSINESS/STAFF REPORT:** Tim Wood urged everyone to complete the strategic plan survey and get the word out to neighbors. The deadline has been extended to the end of June. There are no age requirements.

Discussion followed regarding having a booth at Keizerfest which would have information about all committees, promote volunteerism and engage the community in planning various observances. Mr. Wood noted that this should start internally with the City.

Tammy Kunz announced that the Kennedy Neighborhood Council is doing a Community Resource Fair at St. Edward Catholic Church July 28 and August 4.

Discussion took place regarding the July committee meeting. Committee agreed that they would cancel the July meeting unless the City felt they should help with the Keizerfest booth.

**ADJOURN** Meeting adjourned at 7:25 p.m.

***Next meeting: August 3, 2023***

*Approved:* \_\_\_\_\_